

NorthEast Economic Development Organization Kristine Olsen – kolsen@nmsu.edu 806-570-0027

The NorthEast Economic Development Organization New Mexico (NEEDO-NM) in partnership with Ft Sumner Chamber of Commerce, City of Ft Sumner and Ft Sumer Public Library are excited to host locally, Hospitality and Guest Service Training for area businesses on Wednesday September 20th at the Ft Sumner Public Library from 1:30 pm to 5:00 pm. Seating is limited so please register in advance by contacting Kristine Olsen at <u>kolsen@nmsu.edu</u>

Session for this training will include: BASIC Stuff: What is Hospitality & Aspects of Guest Services, Employability Skills & Personal Responsibility, Communication Skills, Dealing with Problems, Listening, Special Situations, Phone Courtesy and most importantly a presentation about What is in your Backyard? Bonus sessions are available upon request related to the following: Alcohol Service, Food Handling Reminders and Allergens, Etiquette, Dinning and Culture, time management and Professionalism & Cleanliness.

NEEDO-NM is a not-for-profit regional economic development organization that stives to grow the region, along with the counties and communities within the region. This project is made possible with funds from CREATE Bridges (Celebrating Retail, Accommodations, Tourism, and Entertainment by Building Rural Innovations and Developing Growth Economies) Program and in partnership with New Mexico Cooperative Extension Service (NM CES) and NEEDO-NM.

Kristine Olsen: NEEDO-NM/CREATE BRIDGES - Workforce Coordinator at kolsen@nmsu.edu

Visit NEEDO online at <u>www.needonm.org</u>

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